

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Ann Little on 033 022 22654
Email: ann.little@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



13 January 2023

Communities, Highways and Environment Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Monday, 23 January 2023** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

10.31 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

10.33 am 2. **Committee and Business Planning Group Membership**

At the County Council meeting on 16 December 2022 the political representation on the Committee was amended in view of the results of a review of proportionality. This resulted in Cllr Sharp being appointed to the Committee and Cllr Oxlade standing down.

As a result of Cllr Oxlade leaving the Committee there is a vacancy on the Business Planning Group (BPG) membership. Since June 2022 the membership has been Cllr Britton (Chairman), Cllr Oakley (Vice-Chairman) and Cllrs Kenyon, Milne and Oxlade.

In accordance with the Constitution, two of the five BPG members shall be minority group members.

The Committee is asked to review and agree the membership of the BPG, following the change in the Committee's membership.

10.38 am 3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

10.40 am 4. **Minutes of the last meeting of the Committee**

The Committee is asked to agree the previous minutes of the meeting.

(a) **Revised minutes of meeting held on 21 September 2022**
(Pages 7 - 16)

The Committee is asked to agree the amended minutes for the meeting held on 21 September 2022 following discussions at the meeting on 18 November 2022 (cream paper).

(b) **Minutes of the meeting held on 18 November 2022** (Pages 17 - 26)

The Committee is asked to agree the minutes of the meeting held on 18 November 2022 (cream paper).

10.45 am 5. **Responses to Recommendations** (Pages 27 - 30)

The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

10.50 am 6. **Highways Maintenance Contract Performance Report**
(Pages 31 - 52)

Report by Assistant Director (Highways, Transport and Planning).

The Committee is asked to scrutinise the performance of the services and works delivered through the contracts for Lots 1 to 6 and progress of the new contract model for West Sussex Highways Services through 2021-22.

11.50 am 7. **Electric Vehicle Strategy Delivery Update** (Pages 53 - 60)

Report by Assistant Director (Environment and Public Protection)

The Committee is in particular asked to consider how the Council is progressing with the following:

1. Delivery of the aims and actions outlined in the EV Strategy to support residents within West Sussex transition to electric vehicles.
2. The West Sussex Chargepoint Network and whether there is more that can be done to engage with residents and gain greater support for the programme.
3. The transition to EV within its own fleet.

Adjournment for lunch

The Committee will adjourn for 30 minutes for lunch.

1.00 pm 8. **Energy Strategy Progress Report** (Pages 61 - 68)

Report by Assistant Director (Environment and Public Protection).

The Committee is asked to in particular consider:

1. Delivery of the aims and actions outlined in the Energy Strategy and particularly their alignment with, and contribution to, County Council objectives around decarbonisation, financial resilience and green skills.
2. Whether any changes in the societal/economic (cost of energy) context since adoption of the Energy Strategy might merit revisions to the Strategy or the proposed sequencing of action.

2.00 pm 9. **Work Programme Planning and Possible Items for Future Scrutiny** (Pages 69 - 70)

The Committee is asked to review its current draft work programme taking into account the Forward Plan of key decisions and any suggestions from its members for possible scrutiny taking, into account the attached scrutiny checklist (attached at Appendix A).

(a) **Forward Plan of Key Decisions** (Pages 71 - 78)

Extract from the Forward Plan dated 3 January 2023 (attached at Appendix B).

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

(b) **Work Programme** (Pages 79 - 84)

The Committee is asked to review its draft work programme (attached at Appendix C) which reflects the outcome of the Business Planning Group (BPG) meeting held on 31 October 2022, and discussions at Scrutiny Committee meetings.

Members to mention any items they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to is BPG to consider in detail.

2.10 pm

10. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

2.12 pm

11. **Date of Next Meeting**

The next meeting of the Committee will be held on 6 March 2023 at 10.30 am at County Hall, Chichester. Probable agenda items include:

- Performance and Resources Report Quarter 3

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 20 February 2023.

To all members of the Communities, Highways and Environment Scrutiny Committee

Webcasting

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